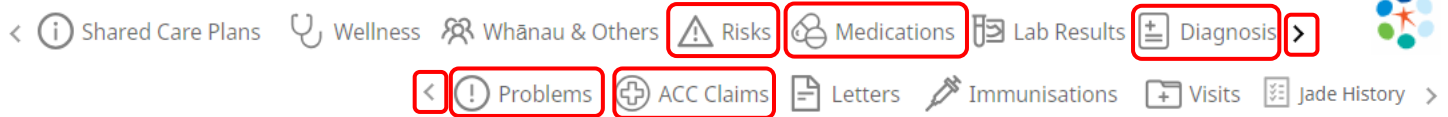




Horizontal menu items

A long horizontal menu is visible across the top of the Person Dashboard - scroll to access other sections of the menu. These items remain the same regardless of which of the workspaces is displayed.



Menu item	Explanation	Action(s) possible
Shared Care Plans	Contains the Person's Health Passport, a Personalised Care Plan and an Advance Care Directive	[Edit or download]
Wellness	Wellness feedback from various aspects: Physical Well-being, Mental & Emotional Well-being, Addiction, Spiritual, Connection, Whakapapa, etc.	[Edit or download]
Whānau & Others	A list of whānau & trusted others from MyWai	[Add New Member]
Risks	A list of MyWai entered risks for this Person (NOT linked to RCP Alerts)	[Add Risk]
Medications	History from MDR and Jade – MDR & current prescribing is in ISPRX+ via RCP	Use RCP link to ISPRX+
Lab Results	Integration to Eclair Lab Results	
Diagnosis	A list of MyWai entered Diagnoses (SNOMED-CT, DSM-IV (MH), ICD-10)	[Add Diagnosis]
Problems	A list of Problems (Person's challenges) entered into MyWai	[Add Problem]
ACC Claims	A list of ACC Claims entered into MyWai	[Add ACC Claim]
Letters	View letters generated from MyWai	
Immunisation	A list of Immunisations (from self-report or transferred from GP)	[Add Immunisation Record]
Visits	A search facility for regional visits for this Person	Filter by date/date range
Jade History	Check Phone, Consent and Person History from Jade	Read only
RCP	Link to this Person's RCP record	

Risks

Risks in MyWai are **NOT** related or linked to the RCP Alerts – they are specifically MyWai Risks. [+ Add Risk](#)
Each of the two categories (Security AND Local) has a list of Risk types – each Risk type has a list of sub-types.

Security	Security & safety	Local	Local risks & alerts
Firearms & weapons		Airway related	Guardianship, legal & directives
Forensic		Alcohol & substance related	Infection control
Harm from others		Blood related	Medical devices & aids
Home & community visit risks		Clinical trial	Medication & allergies
Other		Cultural & religious	On-Ward
Risk to self		Diagnosis & management related	Other
Risks to others		Donor related	Privacy & communication
Risks to staff and services		Eligibility related	
Vulnerabilities			

Remove a Risk

From the Horizontal Menu, click **Risk** to view all risks, then use the pencil in the risk to **Edit** it.
A Risk can be EXPIRED (by adding an **Expiry Date**) or REMOVED (use the **Remove** button) from the edit screen.

Expires On

Risk

Add Diagnosis

A medical condition with a status (provisional/principal/etc) that has been defined by a medical professional with the ability to make the diagnosis.

A diagnosis may not be a problem for a person at that point in time i.e. asthma that is well managed is a diagnosis but is not a problem.

1. From the **Person Dashboard**, from the horizontal menu, scroll across to click on **Diagnoses**
2. Select **Add Diagnosis**
3. Select a **Code Set** (**SNOMED**, **DSM-IV**, **ICD-10**) and begin entering a diagnosis, then select a match
4. Select a **Type of Diagnosis** (**Principal**, **Provisional**, **Other**), and date for the diagnosis
5. Select a **Service** for the source of this Diagnosis and click **Submit**

Add a Problem

A list of issues that a person identifies they are dealing with at that point in time are Problems, which may be active or inactive.

A problem is something that is being experienced at that point in time and though may lead to a diagnosis is not necessarily a diagnosis i.e. anxiety due to a stressful situation does not necessarily lead to a clinical diagnosis of some form of anxiety. Alternatively, one diagnosis may be indicated by many problems i.e shortness of breath, & wheezing may be the problems that indicate asthma.

1. From the **Person Dashboard**, from the horizontal menu, scroll across to click on **Problems**
2. Select **Add Problem**
3. Select a **Code Set** (which could be **Other**) and enter details
4. Add a **Date & Time** for when this problem began
5. Add an **End Date** if appropriate (not mandatory)
6. Select a **Service** if appropriate and click **Submit**

ACC Claims

1. From the **Person Dashboard**, from the horizontal menu, scroll across to click on **ACC Claims**
2. Click **Add ACC Claim**, add details, click **Next** to add **Visit Information**, then click **Submit**

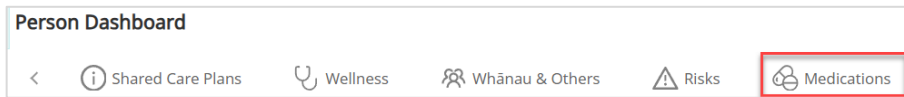
[+ Add ACC Claim](#)

ACC Claims added here can be used to link an appointment with travel time and consumables used, to an ACC Claim

[See Appointments and Clinics QRC](#)

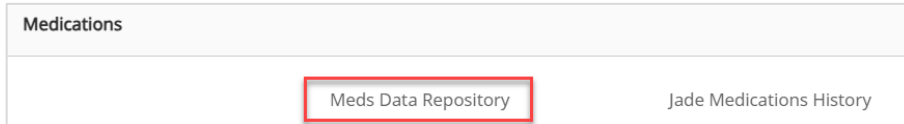
View Medications

- Click **Medications**



Meds Data Repository (community dispensing)

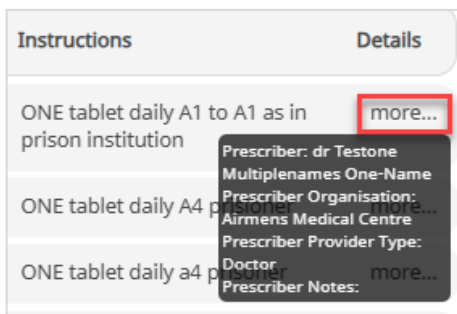
- Click the **Meds Data Repository**



- View the **Meds Data Repository**

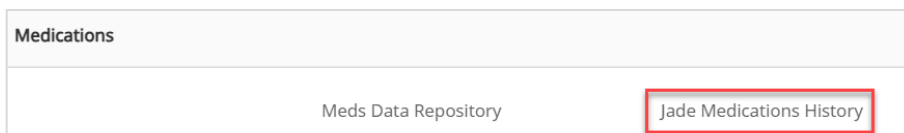
Medications							
<input checked="" type="checkbox"/> Dispensed <input checked="" type="checkbox"/> Prescribed							
Type	Date	Drug	Form	Quantity	Item Status	Instructions	Details
P	02/03/2025	Ibuprofen 200mg Tablets	Tablets	1		ONE tablet daily A1 to A1 as in prison institution	more...
P	02/03/2025	Indapamide hemihydrate 2.5mg Tablets	Tablets	1		ONE tablet daily A4 prisoner	more...

- Hover on **more...** on the far right to pop-up more detail



Jade Medications History

- Click the **Jade Medications History** tab in Medications



- Use **Filters** to help with searching

Commence date

From To Script Number Medication Name

Prescribing Doctor

- View **Jade Medication History**

Script Number	Medication Name	Prescribing Doctor	Commence date	Units	Form	Route	Frequency	Qualifier	Duration	Closed on	End Date	Last Script Date	Dosage	Restriction	Completed on date
305097	Ketoconazole (2%)		25/01/2025 20:00		Shampoo	Topical/Cutaneous	Every 4 days	twice a week to scalp	(Continuous Order)			25/01/2025	View Dosage	View Restriction	
305096	Colacek/Fenof (1.25mg)		25/01/2025 08:00	mg	Capsule	Oral	Every 1 months		(Continuous Order)			25/01/2025	View Dosage	View Restriction	
305097	Docusate, Sennosides (50mg, 8mg)		25/01/2025 00:00		Tablet	Oral	PRN 6/24		(Continuous Order)			25/01/2025	View Dosage	View Restriction	