



# Minutes Public session

## Hospital Advisory Committee Board Room, Fourth Floor, Administration Building Whanganui Hospital, 100 Heads Road, Whanganui Friday 11 September 2015 commencing at 9.30am

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### Present

Mr A Anderson, board and HAC member  
Ms J Duncan, board and CPHAC member  
Ms H Hipango, board member  
Mr D Hull, HAC member  
Mr S Hylton, board member  
Ms K Joblin, CPHAC chair and board member  
Mrs J MacDonald, board member  
Ms D McKinnon, board chair and HAC deputy chair  
Mrs J Nitschke, HAC member  
Mr M Rayner, CPHAC member  
Mr P Sunderland, HAC chair and board member  
Ms Grace Taiaroa, CPHAC member

### Attending

Mrs S Blake, Director of Nursing, Patient Safety & Quality  
Mr J Buchan, Portfolio Manager, Child Health  
Mrs A Bunn, Senior Portfolio Manager, Health of Older People,  
Ms S Campion, Communications Manager  
Mrs J Fowler, Strategic Advisor, Health of Older People  
Mrs K Fry, Director Allied Health  
Dr T Johnson, Psychiatrist Consultant  
Mrs R Kui, Director Māori Health  
Dr T Johnson, Psychiatrist Consultant  
Mrs R Kui, Director Māori Health  
Ms D Mansor, Executive Assistant (*minutes*)  
Ms S Pollard, Contracts Administrator  
Dr F Rawlinson, Chief Medical Officer  
Mrs T Schiebli, General Manager, Service and Business Planning  
Ms C Sixtus, Portfolio Manager, Service and Business Planning  
Mrs L Torr, Business Manager, Medical and Allied Health Services  
Mr P Wood-Bodley, Business Manager, Surgical Services and Mental Health

### Public

No members of the public attended this meeting.

## **Media**

A reporter from the Wanganui Chronicle attended this meeting.

### **1 Welcome**

The chair of the committee, Mr P Sunderland, welcomed all to the meeting.

### **2 Apologies**

Apologies were received from Mrs P Baker-Hogan, Dr J LeFevre and Mr R Stevens.

### **3 Registers/schedules**

There were no updates to the registers and schedules.

### **4 Late items**

No late items were received.

### **5 Committee chair report**

Mr Sunderland said this workshop is an opportunity for committee members to review this iteration of the strategic plan. He said there is a significant development required in terms of the hospital and the services currently provided with the current roster and the proposals as to how that can be altered to enable a greater investment in primary and community care. From a HAC perspective, it is imperative that this committee understand this process and how it impacts.

Mr Sunderland confirmed that he and the board chair visited Hawke's Bay DHB recently. He said that their board determines how much is available for investment and the clinical council prioritises this and goes back to the board with a plan for investment. They then met with the consumer council which was representative of many community representatives but was fundamentally a consumer council for the benefit of the DHB; the members of the consumer council leave their representational hats at the door. There are things for here for our future consideration. The board chair confirmed it was a full and interesting programme.

The chief medical officer asked for clarification for the next joint workshop scheduled for Thursday 22 October. He and the general manager corporate have met to set up a programme for the day. He asked what time is available, what breadth do the committees wish to cover and that he needed to make a decision as to whether to bring people in from outside the region to join in the discussion. He said he would seek advice from the chief executive and the director of nursing about extending the timeframe of that meeting to 2.00pm.

A committee member thought that a discussion around Manage My Health could be part of that agenda.

The HAC chair suggested that a teleconference be arranged with himself, the board chair, the chief medical officer and the director of nursing to develop a process for that meeting.

## **6 Clinical leaders' reports**

### **6.1 Chief Medical Officer**

There was no chief medical officer's report at this meeting.

### **6.2 Director of Allied Health**

There was no Director of Allied Health report at this meeting.

### **6.3 Director of Nursing, Patient Safety & Quality**

There was no Director of Nursing, Patient Safety & Quality report at this meeting.

## **7 Health targets**

Nil.

## **8 Financial services**

There was no financial report at this meeting.

## **9 Māori health**

There was no Maori health report at this meeting.

## **10 Mental health**

There was no mental health report at this meeting.

## **11 Minutes of the previous meeting**

### **Recommendation**

That the minutes of the public session of the Hospital Advisory Committee held on Friday 31 July 2015 be approved as a true and correct record subject to the spelling error in the health target section being amended. This was *agreed*.

## **12 Matters arising from the previous meeting.**

There were no matters arising from the previous meeting.

## **13 Information papers**

There were no information papers at this meeting.

## 14 Future agenda items

Health informatics and the clinical portal were identified as items for future agendas.

## 15 Date of next meeting

The next meeting of the Hospital Advisory Committee is scheduled for Thursday 22 October 2015.

## 16 Exclusion of public

*It was resolved that:*

The public be excluded from the remainder of this meeting under clause 32, Schedule 3 of the New Zealand Public Health and Disability Act 2000 on the grounds that the conduct of the following agenda items in public would be likely to result in the disclosure of information for which good reason for withholding exists under sections 6, 7 or 9 (except section 9(2) (g) (i)) of the Official Information Act 1982.

Agenda item	Reason	OIA reference
Hospital Advisory Committee minutes of meeting held on 31 July 2015 public-excluded session)	For the reasons set out in the committee's agenda of 31 July 2015	As per the committee's agenda of 31 July 2015

### Persons permitted to remain during the public excluded session

The following person(s) may be permitted to remain after the public has been excluded because the board considers that they have knowledge that will help it. The knowledge possessed by the following persons and relevance of that knowledge to the matters to be discussed follows.

Person(s)	Knowledge possessed	Relevance to discussion
Chief executive and senior managers and clinicians present	Management and operational information about Whanganui District Health Board	Management and operational reporting and advice to the board
Committee secretary	Minute taking	Recording minutes of committee meeting

The meeting finished at 9.45am.