



Unconfirmed
Minutes
Public session

Meeting of the Combined Statutory Advisory Committee

**held in the Board Room, Fourth Floor, Ward/Administration Building
Whanganui Hospital, 100 Heads Road, Whanganui
on Friday 15 June 2018, commencing at 9.30am**

Combined Statutory Advisory Committee members in attendance

Mr Stuart Hylton, Committee chair
Ms Dot McKinnon (QSM), Board chair
Mr Graham Adams
Mr Charlie Anderson (QSM)
Mrs Philippa Baker-Hogan (MBE)
Ms Maraea Bellamy
Ms Jenny Duncan
Mr Darren Hull
Mrs Judith MacDonald
Ms Annette Main (NZOM)
Dame Tariana Turia (DZNM)
Mr Leslie Gilsean
Mr Matthew Rayner

In attendance for Whanganui District Health Board

Mr Russell Simpson, Chief Executive
Ms Tracey Schiebli, General Manager, Service and Business Planning
Mr Brian Walden, General Manager, Corporate Services
Mrs Rowena Kui, Director, Māori Health
Ms Kim Fry, Director, Allied Health
Mrs Sandy Blake, Director of Nursing and General Manager Patient Safety
Ms Sue Campion, Communications Manager
Mrs Katherine Fraser-Chapple, Business Manager, Medical Services
Mrs Wendy Stanbrook-Mason, Nurse Manager, Medical Services
Ms Candace Sixtus, Portfolio Manager, Primary Care
Ms Andrea Bunn, Portfolio Manager, Mental Health and Health of Older People
Mrs Kath Butters, Nurse Manager, Mental Health Services
Mr Declan Roger, Nurse Manager, Surgical Services
Ms Judie Smith, Registered Nurse
Ms Felicity Spencer, Project Manager, Oral Health/Fit for Surgery
Mr Gordon Lehany, Medical Director, Mental Health Services
Mrs Eileen O'Leary, Project Manager, Service and Business Planning
Ms Dalreen Larkin, Enrolled Nurse, Whānau Support Liaison Coordinator
Ms Rihi Karena, Clinical Services Manager, Maori Health
Mrs Jevada Haitana, Associate Director of Nursing
Mrs Jennie Fowler, Associate Director, Allied Health
Ms Shonelle Fergusson, Executive Assistant, Service and Business Planning (*minutes*)

In attendance at this meeting

Ms Mary Bennett, Hauora A Iwi, board chair

Media

There was no media in attendance at this meeting.

Public

Historical project co-ordinator – Ms Alisa Stewart
Grey Power Whanganui Inc. representative - Ms Anne Taylor

Karakia/reflection

Mr Matt Rayner offered a Karakia.

1 Welcome and apologies

Apologies were received and accepted from Ms Grace Taiaroa and Dr Andrew Brown and Mr Frank Bristol.

2 Conflict and register of interests update**2.1 Updates to the register of interests**

Amendments to the register of interest:

There were no amendments to the register.

2.2 Declaration of conflicts in relation to business at this meeting

There were no declarations of conflict in relation to this meeting.

3 Late items

No late items were advised.

4 Minutes of the previous meeting

It was resolved that:

The minutes of the public session of the meeting of the Combined Statutory Advisory Committee held on 4 May 2018 be approved as a true and correct record.

5 Matters arising

There were no matters arising from the previous meeting.

6 Committee Chair's report

The committee chair noted and congratulated Tariana Turia who has received the Blake Medal - the top honour for leadership given by the Sir Peter Blake Trust.

The committee chair then gave the opportunity for the chief executive officer, Russell Simpson to provide a brief update on his recent trip to Mount Everest.

The chief executive noted that it was pleasing to be back in New Zealand and appreciated all the messages of support and encouragement that he received whilst he was away. Getting to the start line was the most challenging, not only with the altitude but also the cold, however he has returned eager to make a real difference for our people and our community.

The chief executive also expressed a big thank you to Brian Walden for acting as chief executive officer and to the wider teams for their support and level of professionalism ensuring the Whanganui District Health Board facilities and environment were maintained while he was away.

7 Whanganui DHB Annual Plan Work Programme

7.1 Service Improvement Initiatives – Whanganui DHB community responsiveness programme

*Lead: Eileen O'Leary, Project Manager, Service and Business Planning
Dalreen Larkin, Enrolled Nurse Whānau Support Liaison Coordinator was in attendance to deliver a presentation to the committee.*

The current community responsiveness work is focused on supporting patients/whānau to attend appointments. The work programme is consistent with the Whanganui DHB's strategic commitments and especially advancing Māori health and whānau ora. One of the strategies implemented was seconding an enrolled nurse, Dalreen Larkin, to a new role of Enrolled Nurse Whānau Support Coordinator.

A presentation was provided to the committee and examples of four recent patient examples/stories were conveyed to the committee.

There has been focused work in audiology to increase appointment attendance, including practical support to our community. Support that is offered to the small group that requires intensive follow up includes:

- Kōrero - trust
- Taxi chits/transport
- Offer to accompany
- Child minding
- Food.

Outcomes since the appointment of the new role of enrolled nurse whānau support coordinator include:

- Improved coordination across the hospital
- Better use of clinician times and appointment slots
- Increase in patient attendance/decrease in DNA (did not attend) rates
- Better connections with other partners in engagement with whānau
- Learnings have been gained to consider in other areas of work.

This work also appeared in the Kai Tiaki Nursing New Zealand May issue. This work demonstrates that challenging the status quo and has led to a huge improvement in those attending audiology appointments at Whanganui District Health Board.

The committee took this opportunity to acknowledge the great work of Dalreen Larkin and Eileen O'Leary on the audiology improvement project.

7.2 Service Improvement Initiatives – Oral Health Project

Leads: Kim Fry, Director Allied Health

Felicity Spencer, Project Manager, Oral Health and Fit for Surgery

Improving the oral health of our youngest and most vulnerable members of our population is going to take both population and personal health initiatives and through an equitable whānau centred service.

This project has initiatives with a public health focus that are trying to ensure oral health messages are visible in our community, initiatives that focus on the individual and how to ensure they are accessing the free oral health service for under 18-year olds.

The following highlights and comments were noted:

- The use of mobile units during the school holidays continues to be investigated
- Current focus on Gonville as a site based on need within the community
- Working with early childhood education (ECE) centres with 96% of pre-school children participating in ECE
- The paediatric and maternity wards are becoming water promoting wards (August)
- Other public health initiatives are in place such as water only schools
- Improving oral health outcomes for pregnant mums and babies project.

A recent hui with Te Oranganui Trust has provided opportunity to work together in the future on oral health initiatives.

Other comments were noted during discussions:

- We need to understand whether there is an issue with equity of access for adolescents
- Health promotion is crucial especially for our youth
- Promotion could occur at sporting and social events
- We need to focus on the cohort that is not attending and following up this group.

It was also noted that the current letters and text to remind messages are being reviewed and strengthened in conjunction with other work being done in this area, such as the audiology project.

7.3 Service Improvement Initiatives - Whanganui District Health Board Falls Programme

*Leads: Sandy Blake, Director of Nursing
Andrea Bunn, Portfolio Manager, Health of Older People*

The Whanganui District Health Board has developed a whole of system approach to falls prevention and fracture liaison and committee members will be familiar with the 20 point workplan – the jigsaw puzzle info-graphic. This is a community workplan not just a hospital plan, working across and integrating with others.

It was noted that this puzzle info-graphic will be used for the whole of New Zealand and it has been great to hear the feedback from other sectors that we are leading the way.

Measurement of the outcome of the falls programme will be recorded in the number of presentations into the hospital.

Whanganui District Health Board have a robust process from the hospital for people who are risk of falls once leaving the hospital, through home care links and working through an integrated process.

7.4 Service Improvement Initiatives - Mental Health and Addictions

*Leads: Jeff Hammond, Associate Director of Nursing – apologies where noted for this meeting
Kath Butters, Clinical Nurse Manager, Mental Health*

In attendance: Mr Gordon Lehany, Medical Director, Mental Health Services

It was noted that the in-patient unit continues to be a busy unit and we are actively using all our resources to support the service.

Suicide prevention/post-vention

A project manager has now been contracted to undertake and scope work required.

Restraint and seclusion

It was noted that 14 different tangata whaiora (females) were subjected to restraint. Members noted the high number of women in the statistics. Management noted that the numbers are small and should be considered carefully, looking at the longer term trends.

Infant, Child and Adolescent Mental Health and Addiction Services (ICAMHAS)

The committee chair asked that an acknowledgement of recognition was expressed to ICAMHAS clinical nurse manager Janice Bowers for the recent media article in reducing wait times for young people accessing its Infant, Child and Adolescent Mental Health and Addiction Services (ICAMHAS).

Mental Health Inquiry

The Government Inquiry into mental health and addictions has a panel of members listening to people from around New Zealand. The panel arrives in Whanganui on 21 June. A full day and evening agenda has been prepared for the panel by the Whanganui District Health Board Mental Health Services.

The panel will meet with a range of providers and consumer panels from both the district health board and the community, the sessions are closed to respect the privacy of individuals concerned and for the consumers to be able to talk in a free and frank manner.

The board agreed at the last board meeting that the board governors can attend the 5pm public session if they so wished to do so.

The chief executive agreed to send out the submission and timetable to board members for their information.

7.5 Service Improvement Initiatives - Surgical services

*Leads: Peter Wood-Bodley, Business Manager Surgical Services and Procurement – apologies were noted for this meeting
Declan Rogers, Nurse Manager, Surgical Services*

7.5.1 Urology

A fifth urologist is due to start work in August and a third registrar has been appointed and will start work in June. With this new level of resource, it is anticipated that there will be joint SMO and registrar clinics and theatre completed in Whanganui every week.

We are planning ahead for the service to make sure there are no barriers and that more clinics can be completed at Whanganui Hospital.

A service level agreement is being drafted to support how the two DHBs will work together to deliver urology care to our resident populations. The arrangement/principle will be that the funding will follow the patient.

A member raised concern about access to gynaecology services based a comment in the report that performance was behind target. Management noted that access and waiting times are good, and that the comment referred to the nominal target set in the annual plan.

7.5.2 Elective Services and ESPIs

Taken as read.

7.6 Service Improvement Initiatives – Medical services and ED

*Leads: Wendy Stanbrook-Mason, Nurse Manager Medical Services, Whanganui DHB
Kath Fraser-Chapple, Business Manager Medical, Community and Allied Health*

Nurse manager medical services, Wendy Stanbrook-Mason took the opportunity to commend the clinical team's commitment and professionalism over the last quarter during a period of high demand, and in particular during the implementation of Webpas.

The number of patients presenting to the Emergency Department continues to increase and the Whanganui Accident and Medical clinic have also seen significantly increased demand.

Management noted that the nursing department has a very robust casual pool and responds well to the need. The increasing trend in volumes has been factored into winter, and ongoing planning across all services.

Strategies have been implemented to manage demand in the Emergency Department including:

- Increasing nursing resource on the floor
- Moving around medical staffing rosters and shift times to align with the high patient presentations times
- A trial where senior medical officers triage patients at the front door
- MDT style of working as a team
- Health promotion information to the community around self-care
- Community communications of when to present to general practice and when to present to ED (The 'where should I be' campaign).

It was noted that many in the community have difficulty in accessing general practice appointments, with some waiting two to three weeks for an appointment. This makes them susceptible to presenting at ED and WAM. Capacity at general practice is delaying appointments. It was noted that our ED presentations are more medical related than trauma incidents.

During discussion the following was noted:

- Self-care awareness campaigns are needed for our community
- Educating the community what they need to do to keep themselves well and what to do when they become unwell
- Internet connections for our community to access information
- Adopting a whānau ora approach to health care.

7.7 Workforce and organisational development

Lead: Hentie Cilliers, General Manager People and Performance – was not in attendance at today meeting

Report was taken as read.

7.8 Financial Performance

*Leads: Matt Power, Funding and Contracts Manager – Apologies for this meeting
Kath Fraser-Chapple, Business Manager Medical, Community and Allied Health
Peter Wood-Bodley, Business Manager Surgical Services and Procurement – Apologies for this meeting*

Report was taken as read.

7.9 Whanganui DHB dashboard of measures – results for quarter three 2017/18

Report was taken as read.

8 Date of next meeting

Friday, 27 July 2018.

9 Glossary and terms of reference

For information only.

10 Exclusion of public

It was resolved that:

The public be excluded from the remainder of this meeting under clause 32, Schedule 3 of the New Zealand Public Health and Disability Act 2000 on the grounds that the conduct of the following agenda items in public would be likely to result in the disclosure of information for which good reason for withholding exists under sections 6, 7 or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982.

Agenda item	Reason	OIA reference
Minutes of meeting held on 15 June 2018 (public excluded session)	For the reasons set out in the committee's agenda of 15 June 2018	As per the committee's agenda of 15 June 2018

Persons permitted to remain during the public excluded session

The following person(s) may be permitted to remain after the public has been excluded because the board considers that they have knowledge that will help it. The knowledge possessed by the following persons and relevance of that knowledge to the matters to be discussed follows.

Person(s)	Knowledge possessed	Relevance to discussion
Chief executive, senior managers and clinicians	Management and operational information about Whanganui District Health Board	Management and operational reporting and advice to the board
Committee secretary	Minute taking	Recording minutes of meeting

The public session of the meeting ended at 11.12am.