



Unconfirmed Minutes Public session

Hospital Advisory Committee **Board Room, Fourth Floor, Administration Building** **Wanganui Hospital, 100 Heads Road, Whanganui** **Friday 8 May 2015 commencing at 1.00pm**

Present

Ms P Baker-Hogan
Mr D Hull
Mrs D McKinnon, Deputy Chair
Mrs J Nitschke
Mrs S Osborne
Mr P Sunderland, Acting Chair

In attendance

Mrs L Allsopp, Manager Allied Health Manager
Mr M Bothma, Management Accountant
Ms S Campion, Communications Manager
Mrs J Haitana, Associate Director of Nursing General
Mr J Hammond, Associate Director of Nursing Mental Health
Ms D Mansor, Executive Assistant, Minutes
Ms K Maxwell, Management Accountant
Dr J Rivers, Chief Medical Officer
Mrs L Torr, Business Manager, Medical and Allied Health Services

Public

No members of the public attended this meeting.

Media

No media representatives attended this meeting.

1 Welcome

Mr P Sunderland extended a welcome and advised he will chair this meeting. He advised the committee and attendees that Mr Orzecki had resigned from his position as Chair of HAC. He wished it to be placed on record the committee's thanks to Mr Orzecki for the leadership he

has provided to this committee and to wish him well for the future. The board chair, Mrs Dot McKinnon, advised that the board would discuss a future chair for this committee.

2 Apologies

Richard Orzecki

3 Registers/schedules

No conflicts with this agenda were advised.

4 Late items

No late items were received.

5 Committee chair report

A written report was not provided to this meeting.

6 Clinical leaders' reports

6.1 Chief Medical Officer

The report was taken as read. The board chair asked if there were any major concerns with SMO vacancies. The CMO advised there were no current or expected concerns. He advised that, until mid-June, three registrars are completing training which is causing some problems with the RMO office.

A committee member asked the CMO if it was possible to have a breakdown of nationally and internationally trained clinicians. The CMO responded that this information will be provided to the next meeting.

6.2 Director of Allied Health

The report was taken as read. It was noted that the clinical board scheduled for 6 May has been rescheduled for 20 May.

6.3 Director of Nursing, Patient Safety & Quality

A committee member asked about timeframes for the yellow space project. The associate director of nursing advised that the chief executives are talking with staff prior to putting recommendations in place. The project will be implemented with the clinical leads in the near future.

Noted in the information section is the submission to the Ruapehu District Council on the health impact of introducing water fluoride supplementation in Waimarino. The associate director of nursing advised that the council are looking at a change of water supply and it was thought this an opportune time to put in this submission.

7 Health targets

The chair noted the hospital is doing well in terms of the ED six-hour target.

1.10pm Susan Osborne attended the meeting.

There was discussion around waiting times and the chair asked the business manager medical to provide a paper for the next meeting.

8 Financial services

The report was taken as read. The management accountants were available for any queries from the committee. It was noted that clinical supplies costs were unfavourable. A committee member asked if this was a timing issue; Mr Bothma advised that the ordering of stock is variable, that some stock is on consignment and that overall stock supplies kept on site are minimal. The associate director of nursing advised this matter had been discussed at operational management level and a group had been formed to look at this issue.

A committee member asked about recovering ambulance service costs. The management accountant said the contract is being looked at.

A committee member asked about HBL procurement savings; the management accountant advised this is ongoing and will continue to develop.

It was noted that a further report would be received on the outsourced services in radiology. The chair noted that all DHBs have similar difficulties with ultrasound activities and training. It was also noted that outsourcing for mammograms occur as the agency in Whanganui is BreastScreen Aotearoa. The chair asked if some information could be provided for the next report in the form of a paper to ascertain why this has occurred.

9 Mental health services

The report was taken as read. A committee member asked about caseload reviews and the face-to-face contact target. The associate director of nursing mental health advised that this is measured through the PRIME system (JADE) and that work is underway to ascertain issues.

A committee member asked if there had been any analysis around the legal high substances. The associate director of nursing advised that there are not the issues that were seen in 2013 and that there were no incidents to report. The committee member felt this was a good news story.

A committee member asked what the percentage of Maori within mental health services is; the associate director of nursing advised that about 40% of persons under the mental health act in Whanganui are Maori.

10 Māori health services

The report was taken as read. The Director Maori Health is attending the national iwi chairs forum Tumu Whakarae, and was not available to answer queries. The associate director of nursing advised that the haumoana team work through the mental health service and the Director Māori Health has been looking at extending their work into the community. A review

of the health team has recently been undertaken and the Director Maori Health will advise at a future meeting.

There was positive comment from the committee on the update from the regional women's health service. The board chair noted that there was discussion at the CPHAC meeting earlier in the day about how the service had been performing with particular emphasis on consumer input. A scope for this project will be sent to committee members.

The child health indicators on page 69 seem unclear; there was also discussion on this at CPHAC. This seemed to be related to issues on how the data is collected and the associate director of nursing will follow up.

A committee member asked if there were any strategies to increase the percentage of Māori staff within WDHB. This is something that Hauroa a iwi would like to see and this has been documented in their minutes.

11 Information papers

The information papers were noted.

12 Item for noting

The submission to the Ruapehu District Council on water fluoridation in the Waimarino District was noted and was referred to in the director of allied health report.

13 Discussion paper

This part of the meeting commenced at 11.30am and the minutes were taken by Tricia Wells, Board Secretary.

Purpose

The joint meeting of the Community and Public Health and Hospital Advisory Committees is to consider a number of related topics under the Health of Older Persons umbrella. These include dementia, advanced care planning and palliative care, acknowledging that palliative care is not limited to older persons.

This report provided background reading for committee members and was supported with presentations. This provided an opportunity for committee members to input into the future direction of these important health planning areas.

Recommendation

That the Community and Public Health/Disability Support Advisory Committee and the Hospital Advisory Committee:

1. **Receive** the report entitled 'Health of Older Persons'
2. **Note** and support the approach to ongoing work.

14 Minutes of the previous meeting

Recommendation

That the minutes of the public session of the Hospital Advisory Committee held on Friday 27 March 2015 be approved as a true and correct record. *All agreed.*

15 Matters arising

No matters were arising from the previous minutes dated 27 March 2015.

16 Future agenda items

17 Date of next meeting

The next meeting of the Hospital Advisory Committee is scheduled for Friday 19 June 2015.

18 Exclusion of public

It was resolved that:

The public be excluded from the remainder of this meeting under clause 32, Schedule 3 of the New Zealand Public Health and Disability Act 2000 on the grounds that the conduct of the following agenda items in public would be likely to result in the disclosure of information for which good reason for withholding exists under sections 6, 7 or 9 (except section 9(2) (g) (i)) of the Official Information Act 1982.

Agenda item	Reason	OIA reference
Hospital Advisory Committee minutes of meeting held on 27 March 2015 public-excluded session)	For the reasons set out in the committee's agenda of 27 March 2015	As per the committee's agenda of 27 March 2015

Persons permitted to remain during the public excluded session

The following person(s) may be permitted to remain after the public has been excluded because the board considers that they have knowledge that will help it. The knowledge possessed by the following persons and relevance of that knowledge to the matters to be discussed follows.

Person(s)	Knowledge possessed	Relevance to discussion
Chief executive and senior managers and clinicians present	Management and operational information about Whanganui District Health Board	Management and operational reporting and advice to the board
Committee secretary	Minute taking	Recording minutes of committee meeting

The meeting finished at 1.53pm.