**Attendees:**

Digby Ngankee (interim chair), Cheryl Benn, Leona Dann, Lenna Young, Anna Skinner, Jeanine Corke (interim project manager)

**Apologies:**

Nil

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| **Item** | **Discussion/ Comments** | **Responsible** |
| **Agenda Items** | ***1. Draft Terms of Reference***  Actions:   * Add new objective to the Governance Group TOR to emphasise involvement and engagement with primary care sector. Work with Dr Anna Skinner, GP representative to come up with appropriate wording * Develop consumer representative JD * Advise workstream leads that they need to include other individuals from the broader sector * Remuneration for consumers and primary providers need to be reviewed with Funding   ***2. Draft Strategic Plan***  Actions:   * Add in a goal that includes ‘The Governance Group will look at clinical indicators to develop priorities and to enable monitoring of clinical indicators and other information including the tracking of outcomes. This process will also identify other KPIs to be included.   ***5. Other agenda items***  Actions:   * Meeting schedule for the year needs to be sent out to the Group. | Project Manager/Dr Skinner  Maternity Coordinator’s  Project Manager  Personal Assistant to Manager, Population Health and Inequalities | Service & Business Planning |
| **Meeting Closed** | 10.30 am |  |