**Attendees:**

**Whanganui Locality Group:**

Robyn McDougal, Lenna Young, Angelique Tucker, Lucy Pettit, Silo Naqasima, Susan Osborne, Raewyn Harris, Candace Sixtus

**MidCentral Locality Group:**

Hinetewhiurangi Kani, Jane Stojanovic, Bridie Thomas, Inez Schmit -Rademacher, Jenny Warren, Tungane Kani, Linda Shannon, Robyn Williamson, Dr Digby Ngan Kee, Susan Murphy, Barb Bradnock, Jeanine Corke, Dr Anna Skinner, Erica Henderson

**Apologies:**

Dr Nicholson, Carla Donson, Cheryl Benn, Leona Dann, Rowena Kui

|  |  |  |
| --- | --- | --- |
| **Item** | **Discussion/ Comments** | **Responsible** |
| **Agenda Items** | ***Draft Terms of Reference***Action Points:The group was asked to provide further feedback to Project Manager on the Terms of Reference by Friday 20th of July 2012.***Draft Maternity Quality and Safety Strategic Plan***Action Points:* Project Manager to follow up and seek advice from the Ministry of Health regarding consumer involvement in the formal review processes.
* The group was asked to provide further feedback to Project Manager on the Strategic Plan by Friday 20th of July 2012.

***Governance Group Discussion***Action Points:Project Manager to draft Governance Group Terms of Reference***General Business***Action Point:* Project Manager to advise the group of Regional Women’s Health Service stakeholder workshops
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| **Meeting Closed** | 1.05 pm |  |
| **Next Meeting** | Action Point:Project Manager to email members proposed meeting dates for feedback |  |